



# THE FEDERATION OF KENYA REGISTERED ELECTRICAL CONTRACTORS

P O BOX 55599 – 00200 NAIROBI, Kenya.

Waka Business Centre: Exit 7-Thika Superhighway, Opposite Uchumi.

CELL PHONE NO: + 254 -0722878844 /0717630370

“Excellence in Electrical Installations and Engineering Services –Powerful Together”

## NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the First Annual General meeting will be held at Federation Head Office ,Waka business center, opposite Kenya breweries ,Thika Superhighway Nairobi, Thursday 29<sup>TH</sup> November 2018 ,at 10.AM to conduct the following business;

### ORDINARY BUSINESS

1. To table the proxies and note the presence of a Quorum.
2. To read the Notice convening the meeting
3. Chairman report
4. Secretary General report
5. Treasurer report – adopting of financial statement and approval of proposed budget 2019.
6. To replacement of Absent/resigned Directors
7. Confirmation of Lawyer
8. Appointment of Auditors
9. Other matters as approved by chairman.

Kindly members pay sh 1500 for logistics to Bank Account; Co operative bank Account no; 01134742963200 or playbill No; 400222, Account No; 281787 # NAME e.g. Joseph, then amount, pin, send.

BY ORDER OF THE BOARD.

JOSEPH N MBURU

SECRETARY GENERAL

DATE; 2<sup>ND</sup> NOVEMBER 2018.

NOTES;

1. Any member may by notice duly signed by him/her and delivered to the Secretary General Office not less than 14 days before date appointed for AGM, give notice his proposals or any matter.
2. Proxy forms shall be available at the entrance.